

**OKLAHOMA STATE POLYGRAPH EXAMINERS BOARD
REGULAR MEETING**

**Council on Law Enforcement and Training
2401 Egypt Road
Ada, OK 74820**

**Friday, April 21, 2023
10:00 AM**

Regular Meeting Minutes

MEMBERS PRESENT:

Jason Holt, Chairman
David Otwell, Vice Chair
Eric Ward, Secretary
Joel Franks, Member
Cliff, Fielding, Member

STAFF PRESENT:

Breanna Atkeson, Recording Secretary
Jason Potter, Compliance Manager

ABSENT:

Mark Drummond

GUESTS:

Marc Collins
Todd Ward
Jeremy Gore
Charles Denson
Greg Wipfli
Niki Batt

1. Call Meeting to Order

Chairman Jason Holt convened the board meeting of the Polygraph Examiners Board at 10:00 a.m.

2. Open Meeting Act Compliance

Chairman Jason Holt verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

3. Roll Call

Roll taken: (5) Five members were present representing a quorum.

4. Review, discussion, and possible action concerning the Minutes from the Board's January 20, 2023 meeting.

Action Taken: Member Joel Franks made a motion to approve the minutes. Vice Chair David Otwell made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

5. Review, discussion, and possible action concerning Intern Specification Review(s) / Applications for licensure / Late Renewal(s) / Applications for licensure by reciprocity.

A. Marc Collins – OSBI (Sponsor – Mark Drummond) Completed Polygraph School. Passed Polygraph testing July 13, 2022.

Action Taken: Secretary Shawn Ward made a motion to approve 14 specification exams for a total of 30 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

Secondary Motion: Vice Chair David Otwell made a motion to extend his intern license the 90 days to get final exams done before the next board meeting in July. Secretary Shawn Ward made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

B. Joshua Mize – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Vice Chair David Otwell made a motion to approve 7 specification exams for a total of 13 exams. Member Joel Franks made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

C. Charles Denson – Midwest City PD (Sponsor – Greg Wipfli) Completed Polygraph intern application online October 8, 2022. Will complete Texas Polygraph School November 12.

Action Taken: Member Joel Franks made a motion to approve 7 specification exams for a total of 9 exams. Vice Chair David Otwell made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

D. Jeremy Gore – El Reno PD (Sponsor – Todd Ward) Will attend Polygraph Training in Pennsylvania later this year. Received polygraph application online 3/14/2023 for review.

Action Taken: Member Joel Franks made a motion to approve a letter be drafted and sent to intern that the board met, and he meets the minimum requirement to attend polygraph school. Chairman Jason Holt will email recording secretary what the letter will need to state and then letter will be sent. Secretary Shawn Ward made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

6. Review, discussion, and possible action regarding Complaint 2022-01.

Recommendation presented.

Tabled until next board meeting.

No action taken.

7. **New Business, if any. The reference is 25 O.S. §311(A)(10) and provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”**

No new business.

No action taken.

8. **Public Comments**

No public comments.

9. **Adjournment**

Action Taken: Vice Chair David Otwell made a motion to adjourn. Secretary Shawn Ward made the motion to second. Chairman Jason Holt voted yes. Vice-Chairman David Otwell voted yes. Secretary Shawn Ward voted yes. Member Joel Franks voted yes. Cliff Fielding voted yes. Motion carried 5-0.

Chairman Jason Holt adjourned the meeting at 11:55 a.m.